

INDIA TEMPLE ASSOCIATION

25 E. TAUNTON, BERLIN, NJ 08009

Tel : 856 768 3134

AGREEMENT TO USE THE SOCIAL HALL

1. The Hall will be used on _____(day/month) from_____ to _____(time).
A minimum contribution of \$300.00 will be made in advance at the time of reservation* to ITA for the use of Hall upto 4 hours.
2. The maximum hall capacity of 150 persons will not be exceeded.
3. The hall users will be fully responsible for all damages.
The premises will be left in a clean condition after use. Kitchen will be properly cleaned and Hall will be swept. All trash will be properly deposited in the dumpster.
4. No food will be cooked at the premises. The hall users will bring their own serving plates, spoons, napkins, etc.
5. **NO DHOOP OR AGARBATTI (incense sticks) will be used in the Hall under any circumstances. Smoke from Dhoop and Agarbatti will activate the sensitive smoke detector alarm, which will result in a penalty of \$1000.00 or more by the township and the users will be responsible for this penalty.**
6. No liquor or meat will be served and smoking is prohibited on the temple premises.
7. A security deposit of \$100 is required to cover any damages or cleaning expenses if the premises are not properly cleaned. The security deposit will be returned if there are no damages and the premises are properly cleaned.
8. The hall users are advised to obtain liability insurance for the event day, which will protect them from unforeseen accidents. ITA cannot be held liable for any accident during the event.
9. If cancellation becomes necessary, ITA shall be notified at least 10 days before the event date for return, otherwise deposit of \$100 will not be returned.
10. If the hall becomes unavailable for any act of GOD or due to any other reason beyond the control of ITA, the Temple cannot be held responsible.
11. **No funds will be collected by individuals or organizations renting the hall on the premises of ITA. All collections on the temple premises, including "chadwa" (offerings to God or Gods/Goddesses) belong to ITA.**

_____	_____
(ITA Representative)	Hall User
	(Name) _____
Contribution \$300(Cash/Check)	(Address) _____
Security Deposition : \$100 (cash/check)	_____
	(Tel.) _____
DATE _____	

***Policy of advance payment is essential to avoid non-payment of contributions at the end of the function/event.**